Irene Delgado

 Evangelism 105

 Homework Week 10

**Think about the elements of Administration that were discussed. Writ about the importance as relates to a successful grand opening and the follow-up that needs to happen afterwards.**

I have the gift of administration, so I know and understand the importance of it. it is important that we have a plan in place before we start. We must either pre-register them or have them register when they arrive. We must have someone ready to help the people register them, which means getting all of their personal information. The purpose of that is for the follow-up. With their personal information we can start a database we can now call them and thank them for attending the event and invite them to church and any future events. We can have them set-up for mailer for future events. There is so much we can do with this information.